

**PTO Board Meeting  
November 10, 2016**

**Attendees**

Sarah Bittner, Joan Khosla, Reva Mohapatra, Hilda Hendrix, Jane Schulz, Ramon Moss, Lara Powers

Meeting called to order at 6:15 p.m.

**Secretary's Report**

Lara Powers made a motion to approve the October minutes. Joan Khosla seconded. Minutes unanimously approved.

**Treasurer's Report**

October financials were summarized. Coffee sales are making a profit. Remaining money from Theatre trip to Edinburgh has been returned to the Theatre Dept. school account

**Principal's Report**

Upcoming events include Cookies and Cocoa for alums in January, as well as the alumni panel at the January general meeting.

The SDMC recommends increased parent participation in PTO. Mr. Moss proposed adding one morning General PTO meeting to the schedule. This might involve a parent panel on the college application process. He would also like to hold an evening Board Appreciation event in January.

**President's Report**

Vote on library furniture was deferred.

Cross Country Team (represented by Ms. Scott) requested a \$1500 loan for their blanket fundraiser. Hilda moved to loan \$1500. Joan seconded. Motion passed unanimously.

CVHS has been suggested as a location for a service bike rack. It will be located in an area accessible to the public. Joan moved to approve the bike rack. Hilda seconded. Motion passed unanimously.

The Class of 2018 has asked if they can sell lunch on Mondays from PTO room. Will advise them to consult their parent rep to plan for money management and the possibility of a revenue loss. Also advised them to talk to the Class of 2017 for advice.

JSA would like PTO to pay for buses for Fall State convention. They will reimburse. Mark will research bus companies to find one with acceptable insurance and a professional contract.

**Volunteer Report**

Seeking donations of gift cards for teacher appreciation lunch

Need 4 volunteers for scholarship committee

Food sales are going well. Volunteers will be reminded to count ALL money, coins include, at the start and end of each shift.

Magnet tours are going well. There are about 110 people each week, and we are grateful for parent volunteers. Most of snack budget has been spent

Fish camp will request additional contributions from this year's 9<sup>th</sup> grade families to make up an approximately \$3,000 budget shortfall. Fish camp price will be adjusted in the future to reflect rising costs.

### **Fundraising Report**

We discussed feasibility of pursuing pavilion project in light of fundraising shortfall and future budget concerns. Decision was deferred.

### **Email Votes:**

November 11

Sarah made a motion to approve First Class Tours as JSA bus vendor. Hilda seconded. Motion passed unanimously

November 21

Hilda moved to authorize purchase of two collaborative media tables with chairs from K Davis, using Library funds. Lara Seconded. Passed unanimously